

Te Awhioraki

Minutes of Te Awhioraki

General Meeting

Date: 4th March 2025

Time: 8am

Location: Whare

Executive Attendees:	
Position:	Name:
Tumuaki Takirua	Halle Gravatt
Tumuaki Takirua	Grace O'Shaughnessy
Kaituhituhi	Cheyenne Laugesen
Kaimahi	Corbin Tuwairua
Kaimahi	Wiremu Bartlett

1. MIHI AND KARAKIA:

1.1 Wiremu opened the hui at 8:02am with karakia.

2. APOLOGIES:

2.1 Samuel Hokopaura.

3. MINUTES OF PREVIOUS MEETING:

Matters arising:

3.1 Agenda sent out for 18th of February needs to be amended to correct date.

<u>Motion:</u>	The minutes from the meeting on the 18 th of February be amended. With the amendments, the minutes of that meeting are a true and accurate record of that meeting.
<u>Carried by:</u>	Unanimous.

4. ACTION POINT UPDATE:

<u>Date assigned:</u>	<u>Action required:</u>	<u>Person (s) responsible</u>	<u>Due date</u>	<u>Status</u>	<u>Date completed</u>
22/10/2024	Tumuaki Takirua to allocate portfolios	Halle Gravatt and Grace O'Shaughnessy	Before o-week	Completed	Jan 2025

<u>Date assigned:</u>	<u>Action required:</u>	<u>Person (s) responsible</u>	<u>Due date</u>	<u>Status</u>	<u>Date completed</u>
22/10/2024	Tumuaki Takirua to send Britney Cradock information about events and get IT access	Halle Gravatt and Grace O'Shaughnessy	Before Semester 1	Completed	Feb 2025

5. Tumuaki update:

5.1 Busy week 2 with lots of meetings

5.2 Met with team from library. Library wants to utilise space at the back in Te Kete area. Going to keep up communications with them regarding this mahi.

5.3 Council report – everyone was happy with the report. Went through financial report and talked about how money was spent.

5.4 Talked to Bridget about budget and she clarified things.

6. PORTFOLIO UPDATES:

6.1 Kaituhituhi

- No update

6.2 Kaimahi Corbin Tuwairua:

- Speaker lined up for an event. Aimed at post grads and mature students but everyone is invited (including staff and professors). Kai will be set up afterwards and semi-formal event. Dates TBC. Speaker has background in biology and aquaculture.

6.3 Kaimahi Wiremu Bartlett:

- Looking at quotes for merch
- Going to order extra t-shirts
- Designs are TBC.
- Looking forward to dinner @ grouse.

7 Student Services levy:

7.1 Survey going to be sent out about rating services. Comms will go out about this and TA to push heavily for students to engage with survey.

8 LTP:

8.1 Grace and Halle will be holding back from small events to work on LTP.

8.2 Will look at a student forum around how to best invest putea for TA.

9 Māori Influx Event:

9.1 First big event went well. Good turnout with numbers. 80 showed up and 60 didn't show up.

9.2 Lots of feedback was provided. Tauira were sad that band didn't turn up and about the bathrooms but both things were out of TA control.

9.3 Next event like this will need to have a door time frame so people don't come in late.

9.4 Invoices to be paid and Instagram posts going up.

10 Wellbeing event:

10.1 Samuel to start planning for his portfolio. Potentially look at paintball.

10.1 Look at organising a social team for a sport.

10.11 Push well-being month comms.

10.12 Fundraise of Māori Mental Health.

11 Welfare application:

11.1 Application to welfare fund to fix car. Seeking \$250. Unanimous decision to grant the application.

12 Reimbursments and receipts:

12.1 Any expenses the receipt is to be kept and sent to LUSA and cc Tumuaki in. Once Kaitiaki Putea is elected, receipts to be sent to them. Make sure to include all details

into email so the spreadsheet can be updated. Send all expenses from the week by the end of each week.

13 SGM:

13.1 Need a quorum.

13.2 Sam from LUSA is coming to run the meeting and hand out pieces of paper to people.

13.3 Have the candidates do a speech for why they want to do it and put to a vote.

13.4 No need to apply, just show up and get nominated.

14 LUSA Catch up:

14.1 Catch up set for 8am Friday 7th March. Location TBC.

15 Waiata Wednesday:

15.1 TA to lead waiata this coming week and learning the haka.

15.2 Need to organise kai for Wednesday before Waiata.

15.3 Sam to organise kai and Corbin to support AGM.

<u>Date assigned:</u>	<u>Action required:</u>	<u>Person (s) responsible</u>	<u>Due date</u>	<u>Status</u>	<u>Date completed</u>
03/03/2025	Samuel to order kai and Corbin to support AGM	Samuel Hokopaura and Corbin Tuwairua	5 th March 2025		

16 EXEC Roster:

16.1 Need to add a column for cleaning.

16.2 Remember to check roster weekly to see who is assigned to which job.

<u>Date assigned:</u>	<u>Action required:</u>	<u>Person (s) responsible</u>	<u>Due date</u>	<u>Status</u>	<u>Date completed</u>
03/03/2025	Hot water tap to be fixed in whare. Need to call facilities.	Grace O'Shaughnessy	ASAP		

17 Sustainability taskforce:

17.1 A rep is needed from TA. Cheyenne to attend hui and Tumuaki Takirua to support when required.

18 General business:

18.1 LTC committee needs a representative. Cheyenne to attend and Tumuaki Takirua to support.

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03/03/2025	Grace to send Cheyenne a link for LTC committee.	Grace O'Shaughnessy	ASAP		

18.2 Study wā needs kai to be organised.

19 Karakia:

19.1 Closed with karakia at 8:47am.