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Description automatically generatedTe Awhioraki

Minutes of Te Awhioraki General Meeting

**Date**: 06 Mar 2023

**Time**: 1800

**Location**: Whare, Lincoln University.

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| **Executive Attendees** | |
| **Position** | **Name** |
| Tumuaki Takirua | Brooklyn Greer-Atkins & Travis O’Boyle |
| Kaituhituhi | Jasmine Donald |
| Te Kaitiaki Pūtea | Reece Michelle |
| Kaimahi | Jonty Gallagher |
| Kaimahi | Cas Bunt |
| Kaimahi | Ngapera Parata |
| 2022 Tumuaki | Harris Moana |

1. **MIHI AND KARAKIA.**
   1. The Tumuaki Takirua welcomed everyone to the meeting, and everyone joined in with karakia at 1800 to open the meeting.
2. **APOLOGIES.**
   1. There were no apologies to be given out.
3. **MINUTES OF THE PREVIOUS MEETING**

3.1 The minutes of the previous meeting held on 20 Feb’23 were reviewed.

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| --- | --- |
| **Motion:** | The minutes from the meeting on 20 Feb ’23 are a true and accurate record of that meeting. |
| **Motion by:** | Travis. |
| **Second by:** | Reece. |
| **Carried:** | Unanimously. |

1. **MATTERS ARISING FROM PREVIOUS MINUTES.**
   1. Kaituhituhi to include Harris Moana as an attendee to the meeting minutes on 20 Feb ’23. There were no other alterations nor corrections to the minutes.
2. **TUMUAKI REPORT**
   1. Travis discussed:
      1. Te Awhioraki, LUSA, & Te Akatoki BBQ 12 Mar ’23.
      2. Te Awhioraki executive leadership development 12 Mar ’23.
      3. The meeting with LUSA last week and the discussion points covered.
      4. The potential of changing the time and day of the general meeting to accommodate all executive members.
3. **ACTION POINTS**

6.1 Action points 1,2 and 4 have been completed.

6.2 Action point 3 is still in progress. Brooklyn is waiting to receive the IRD forms back.

1. **PORTFOLIO UPDATE**
   1. **Te Kaitiaki Putea.**

7.1.2 Budget is being finalised.

7.1.3 Discussed the first upcoming event at Code Breakers.

**ACTION POINT 5**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date Assigned | Action Required | Person (s) responsible | Due Date | Status | Date Completed |
| 6 Mar 23 | Finalise date and brief for the Code Breakers activity. | Reece | 12 March ’23 | In progress | TBC |

* 1. **Kaituhituhi.**
     1. Update on outdoor sign for the whare.
     2. Update on business cards for executive members.

**ACTION POINT 6**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date Assigned | Action Required | Person (s) responsible | Due Date | Status | Date Completed |
| 6 Mar 23 | Liase with LUSA media to print executive business cards | Jazz | 21 Mar ‘23 | In progress | TBC |

* 1. **Kaimahi. Inclusion and Education.** 
     1. Meeting with Janelle Blythe on 27 Feb ‘23.
     2. Meeting with Alex Michel-Smith at Safe LU.
     3. Broken step at the back of the whare fixed.
  2. **Kaimahi. Well Being.**
     1. Meeting with LUSA wellbeing team.
     2. Wellbeing tips for students returning to Lincoln University are to be published this week joint with LUSA.
  3. **Kaimahi. Cultural Engagement.**
     1. Meeting with Travis to discuss upcoming events for the year.

1. **MOTIONS TO MOVE**
   1. **Travis moved to vote:** Te Awhiroaki pays students that use their cars the tier 1 IRD kilometer rate for petrol. This must be approved by two executive members and budgeted for in the events budget.
      1. Seconded by Jonty.
      2. He was voted unanimously by the executive.
2. **GENERAL BUSINESS**
   1. Travis and Brooklyn outlined the following;
      1. Subsidising four Lincoln University Māori students to travel to Hawkes Bay.
      2. Academic rep to represent Te Awhiroaki.
      3. Te Awhiroaki merchandise is ordered.
      4. Ideas on how Lincoln University can help Hawkes Bay.
      5. Document hand over period for the following year’s executive.
      6. New Māori Tauira to Lincoln University and orientation at the start of the year.
      7. Waka Ama trip potential for Te Awhiroaki.
   2. Harris outlined the following:
      1. Annual General Meeting for 2023.
      2. Life memberships to be included.
3. **NEXT MEETING**

10.1 The next meeting will occur on 22 Mar ’23.

1. **CLOSING**.

11.1 The meeting closed at 1930.