

Te Awhioraki

Minutes of Te Awhioraki

General Meeting

Date: 12th May 2025

Time: 8am

Location: Online/Whare

Executive Attendees:	
Position:	Name:
Tumuaki Takirua	Grace O'Shaughnessy
Kaimahi	Corbin Tuwairua
Kaimahi	Wiremu Bartlett
Kaitiaki Putea	Matt Donald
Kaituhituhi	Cheyenne Laugesen
Kaimahi	Samuel Hokopaura

1. **MIHI AND KARAKIA:**

1.1 Opened with karakia at 8:02am

2. **APOLOGIES:**

2.2 No apologies

3. **MINUTES OF PREVIOUS MEETING:**

Point 6 and Point 2 are to be amended. Te Akatoki is one word (Point 6) and the word available is spelled incorrectly (point 2). Spelling errors to be corrected.

Motion:	The minutes from the meeting on the 23rd of April are a true and accurate record of that meeting.
Carried by:	Grace and Corbin seconded.

4. **ACTION POINT UPDATE:**

Date assigned:	Action required:	Person (s) responsible	Due date	Status	Date completed
27/03/2025	Enquire about kai for activation. (follow up with Caterer)	Matt Donald	Before 15 th of May	Ongoing	

Date assigned:	Action required:	Person (s) responsible	Due date	Status	Date completed
27/03/2025	Organise dinner after break	Cheyenne Laugesen	TBC	Ongoing	

<u>Date assigned:</u>	<u>Action required:</u>	<u>Person (s) responsible</u>	<u>Due date</u>	<u>Status</u>	<u>Date completed</u>
27/03/2025	Follow up with speaker	Corbin Tuwairua	TBC	Completed	

<u>Date assigned:</u>	<u>Action required:</u>	<u>Person (s) responsible</u>	<u>Due date</u>	<u>Status</u>	<u>Date completed</u>
23/04/2025	Trampoline park	Grace O'Shaughnessy	TBC	Completed	

<u>Date assigned:</u>	<u>Action required:</u>	<u>Person (s) responsible</u>	<u>Due date</u>	<u>Status</u>	<u>Date completed</u>
23/04/2025	Trampoline park	Grace O'Shaughnessy	TBC	Completed	

5. Tumuaki update:

1. Continuing work on LTP
2. Main focus on AGM
3. Good week with graduation and Te Manutaki extends their thanks to the exec for helping out

6. PORTFOLIO UPDATES:

6.1 Kaitiaki Putea

- Working on kai activation for cultural diversity day. Main focus is on logistics for the day and has emphasized having the exec present. Good opportunity to raise awareness for Te Awhioraki and Māori on campus. Halle and Matt to coordinate regarding comms for this event.
- Working on Te Pahi Pāti with Corbin.

6.2 Kaimahi Corbin Tuwairua:

- Organising Te Pati Pahi (Party Bus). Can get in contact with Britney Cradock to help if required.

6.3 Kaimahi Samuel Hokopaura:

- Focusing on Mauri Tū

6.4 Kaimahi Wiremu Bartlett:

- Waiting for merch.

6.5 Kaituhituhi Cheyenne Laugesen:

- Dinner is yet to be confirmed. Originally wanted to attend Gengys for dinner but potentially out of budget. Has suggested Flaming Rabbit Lincoln. Cheyenne to follow up with Flaming Rabbit.
- Cheyenne's mum is coming to do mirimiri for Mauri Tū, needs to flesh out details regarding this.

7. Mauri Tū:

- 7.1 Photos will be taken tomorrow (Wednesday 13th), so make sure everyone brings their gear.
- 7.2 Big sports games coming up, encourage friends to come as it is a social event.
- 7.3 Touch tomorrow (Wednesday 13th). Need numbers so encourage people to come along.
- 7.4 More people that attend the more funds we can raise.
- 7.5 More comms to be pushed out
- 7.6 Collab with Māori Ki-o-rahi group, a Te Waihora/Selwyn based group. Will ask them to teach us how to play.

8. Kapa haka:

- 8.1 Will be on Wednesday from 5-7. First week is about whanaungatanga. Emphasising encouraging people to join.

9. AGM

- 9.1 Invite going out this week for the AGM. Looking to be last week of semester.
- 9.2 All of the executive need to be there.
- 9.3 Will be looking at financials and income to show Tauria where we are at.
- 9.4 It is open for everyone and aimed at our Māori Tauria
- 9.5 Will go over ops report from last year.
- 9.6 Will do a forum at meeting and get feedback from Tauria o what they would like to see.

10. Kai shop

10.1 Changing structure of kai shops. Will do a click and collect order each week of the same items (\$150) and have \$100 extra for specific requests

11. Evaluations

10.1 Doing them following week (Monday 19th of May). 10 minutes per exec member.
For the purpose of pay reviews.

- 1) Cheyenne
- 2) Corbin
- 3) Wiremu
- 4) Hoki
- 5) Matt

12. Māori Language Week

- 12.1 Will be doing vlogs, so think of ideas for a vlog.
- 12.2 Each exec will have a day to do a vlog and an event.
- 12.3 Everyone needs to send a blurb to the group chat about what they want.
- 12.4 Dates are 12th September to 21st of September
- 12.5 Social event can happen. Think of some ideas.

13. Action point:

<u>Date assigned:</u>	<u>Action required:</u>	<u>Person (s) responsible</u>	<u>Due date</u>	<u>Status</u>	<u>Date completed</u>
01/05/2025	Cheyenne to write proposal for mirimiri session	Cheyenne Laugesen	TBC	Ongoing	

<u>Date assigned:</u>	<u>Action required:</u>	<u>Person (s) responsible</u>	<u>Due date</u>	<u>Status</u>	<u>Date completed</u>
12/05/2025	Cheyenne to contact Flaming Rabbit to organize dinner	Cheyenne Laugesen	TBC	Ongoing	

Date assigned:	Action required:	Person (s) responsible	Due date	Status	Date completed
12/05/2025	Halle to make and design things for cultural diversity week, Matt to send important info to supplement this	Halle Gravatt and Matt Donald	Before cultural diversity week		

Date assigned:	Action required:	Person (s) responsible	Due date	Status	Date completed
12/05/2025	Samuel and Wiremu to organize Click and collect this week to collect. Need to make a list	Samuel Hokopaura and Wiremu Bartlett	By 14 th May		

Date assigned:	Action required:	Person (s) responsible	Due date	Status	Date completed
12/05/2025	Tumuaki Takirua to send out calendar invites for evaluation	Grace O'Shaughnessy and Halle Gravatt	By 19 th of May		

14. General business:

14.1 Question asking which is the correct email address for invoices. Address is to Te Awhioraki but needs to be addressed to Bridget Marshall.

14. 2 Scholarship dinner – for last week.

14.3 SDC survey – 2pm Wednesday and free food. Feedback for what we all want to see in the area. It will be whakawhanaungatanga and doing a quick survey.

9. Karakia:

9.1 Closed with karakia at 8:57am.